

MINUTES OF REGULAR MEETING  
ROLLING CREEK UTILITY DISTRICT  
HARRIS COUNTY, TEXAS

7 February 2018

STATE OF TEXAS  
COUNTY OF HARRIS

The Board of Directors (the "Board") of Rolling Creek Utility District (the "District") of Harris County, Texas, met in regular session, open to the public, on the 7th day of February, 2018, at the offices of Coats Rose, P.C., 9 Greenway Plaza, Suite 1100, Harris County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Brian Gardner	President
Adrian Shapiro	Vice President and Investment Officer
Gary Brown	Secretary/Treasurer
Kenneth B. Levenson	Assistant Secretary
Clay Deaton	Assistant Vice President and Assistant Secretary

and all of said persons were present with the exception of Directors Gardner and Levenson, thus constituting a quorum.

Also present were Patricia Rodriguez of Bob Leared Interests, Inc. ("Leared"), representing Bob Leared, the District's Tax Assessor/Collector; Lori Buckner of Myrtle Cruz, Inc. ("MCI"), the District's Bookkeeper; Gregg Haan, P.E., of LJA Engineering & Surveying, Inc. ("LJA"), the District's Engineer; Mirna Bonilla-Odums representing Inframark LLC ("Inframark"), the District's Operator; Kirti Patel representing Richfield Real Estate Corporation ("Richfield"); Andrew Rue representing Woodmere Development Company, Ltd. ("Woodmere"); and Dick Yale, Will Yale, Cole Konopka, and David Green of Coats Rose, P.C. ("Coats Rose"), the District's Attorney.

Director Shapiro called the meeting to order.

### **Approval of Minutes**

The Board considered approval of the minutes of the meeting of 3 January 2018. After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the minutes of 3 January 2018, as written.

## **Harris County Contract Deputy Program / Security Patrol Report**

The Directors discussed matters relating to the Contract Deputy Program. Mr. Yale distributed to the Board copies of the Security Patrol Report for January 2018 as prepared by the Harris County Sheriff's Department. A copy of the Security Patrol Report is attached hereto as an exhibit to these minutes. Then, after review, upon a motion duly made and seconded, the Board voted unanimously to accept the Security Patrol Report.

## **Tax Assessor/Collector's Report**

Next, Ms. Rodriguez submitted the Tax Assessor/Collector's Report for the Board's consideration. She summarized the activity in the District's Tax Account and noted that Leared was requesting approval for eight checks written on the District's tax account, said checks including the transfer to the District's Operating Fund of \$1,710.63 in penalties and interest assessed on delinquent taxes paid to the District, and two transfers by wire as follows: \$147,546.77 in revenues from the tax for maintenance and operations to the District's Operating Fund and \$245,000.00 to the District's Debt Service Fund. Ms. Rodriguez also noted that the District's 2017 tax levy was 96.2% collected. She called the Board's attention to the list of Top Delinquent Taxpayers, a copy of which is included in the Tax Assessor/Collector's Report.

Then, after review, upon a motion duly made and seconded, the Board voted unanimously to accept the Report of the Tax Assessor/Collector and to authorize disbursement of the sums from the District's Tax Account as listed therein. A copy of the Report of the Tax Assessor/Collector is attached to and shall be considered to be part of these minutes.

## **Resolution Concerning Tax Exemptions for 2017**

Next, the Board considered the 2018 residence homestead exemptions for the District. Mr. Will Yale reported that for 2017, the Board granted a \$10,000.00 exemption for individuals who are disabled or sixty-five years of age or older but no general residential homestead exemption. He stated that allowing the general residential homestead exemption was generally not recommended for a water district that does not have a significant portion of its assessed valuation from commercial property. After discussion, upon a motion duly made and seconded, the Board voted unanimously to grant the following exemptions for 2018 and to adopt a RESOLUTION CONCERNING EXEMPTION OF RESIDENCE HOMESTEADS FROM TAXATION: (1) \$10,000.00 exemption for individuals who are disabled or sixty-five years of age or older; and (2) no general residential homestead exemption. A copy of the Resolution is attached hereto and shall be considered to be part of these minutes.

## **Agreement for Delinquent Tax Collection Services**

Mr. Yale then explained that the Board could impose a statutory charge (the "Collection Charge") of 20% on all 2017 taxes, penalties, and interest delinquent on 1 July 2018 for real property (and on 1 April 2018 for personal property), said Collection Charge to be used to finance the costs of collection of the delinquent taxes. In order to do so, he continued, the Board must first confirm its agreement (the "Agreement") for delinquent tax attorney services with Perdue, Brandon, Fielder, Collins & Mott, L.L.P. He explained further that under the Agreement, the amount paid by the District to the District's Delinquent Tax Attorney for the collection of delinquent 2017 taxes would be equal to the additional collection charge as approved by the Board on all 2017 taxes, penalties, and interest delinquent on the applicable dates, up to the statutory maximum of 20%, pursuant to Sections 33.07, 33.08, and 33.11 of the Texas Tax Code. After discussion, upon a motion duly made and seconded, the Board voted unanimously to confirm its Agreement with the District's Delinquent Tax Attorney.

## **Collection Charge on all Delinquent 2017 Taxes, Penalties, and Interest**

Consideration was then given to imposing the Collection Charge as described above. After discussion, upon a motion duly made and seconded, the Board voted unanimously to impose a 20% Collection Charge on all 2017 taxes, penalties, and interest that are due and remain delinquent as of the applicable dates, pursuant to Sections 33.07, 33.08, and 33.11 of the Texas Tax Code. A copy of the CERTIFICATE OF BOARD ACTION related to this matter is attached hereto as an exhibit to these minutes.

## **Aerial Photograph of District**

Next, Ms. Rodriguez informed the Board that the new aerial photograph of the District (the "Photograph") had been provided to the District's Engineer in digital format on a CD-ROM. She then presented an original Photograph to the District's Attorney.

## **Bookkeeper's Report**

Next, Ms. Buckner distributed the Bookkeeper's Report for the Board's review. She listed the balances in each of the District's accounts and noted investments in each account. Ms. Buckner reviewed the activity in each account. She called the Board's attention to the District's bills and the checks prepared in payment thereof.

The Directors then reviewed: (1) the Operating Budget for the fiscal year ending 31 July 2018; (2) the Summary of Costs relating to the District's Series 2014 Bonds; (3) the Budget Comparison for December 2017; (4) the Cash Flow Comparison table; (5) a table listing the District's power consumption and the amount billed to the District for electric service; and (6) the Investment Report, copies of which are included with the Bookkeeper's Report. A discussion ensued regarding the Budget Comparison. In response to a question from Director Deaton, Ms. Buckner stated that the actual

month-to-date total for water revenue during December 2017 would be adjusted by Karrie Kay of MCI when the recap was available.

The Board then completed the review of the District's bills. Upon a motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report and to authorize payment of the District's bills. A copy of the Bookkeeper's Report is attached to and shall be considered to be part of these minutes.

### **Solid Waste Collection Report**

Mr. Yale distributed copies of the Monthly Account Summary for the District's solid waste collection service for January 2018 on behalf of Best Trash, LLC, the District's Solid Waste Collector. A copy of the Monthly Account Summary is attached hereto as an exhibit to these minutes. After review, upon a motion duly made and seconded, the Board voted unanimously to accept the Solid Waste Collection Report.

### **West Harris County Regional Water Authority**

The Directors then discussed matters relating to the West Harris County Regional Water Authority (the "Authority"). Mr. Yale submitted to and reviewed with the Board a memorandum from Coats Rose regarding the meeting held on 10 January 2018 by the Authority's board of directors. A copy of the memorandum is attached hereto as an exhibit to these minutes.

### **West Harris County Regional Water Authority / Offer for Easement Acquisition**

Next, Mr. Yale submitted for the Board's review a letter dated 2 January 2018 from John P. Schneider of Heidaker Land Services, Inc. ("Heidaker"), a copy of which is attached hereto as an exhibit to these minutes. According to the letter, said Mr. Yale, Heidaker had been retained by the Authority to provide assistance with regard to acquiring easements in connection with the construction of the Authority's surface water transmission line project. He stated that Heidaker had presented an offer and a proposed Amendment of Easement instrument for consideration by the Board. A discussion ensued regarding the proposed Amendment of Easement instrument. Mr. Haan stated that the additional water line easement being sought by the Authority (the "Water Line Easement") would be situated on a certain tract of land owned by the District located south of Old Greenhouse Road (the "District Tract"). He pointed out to the Board that the acquisition of the Water Line Easement on the District Tract by the Authority could possibly interfere with the possible future construction by Woodmere of a driveway in connection with the development of Grand Oaks Subdivision (the "Driveway"). Mr. Haan suggested that the District obtain written consent from the Authority to cross the Water Line Easement with the Driveway. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Attorney to contact the Authority regarding the Amendment to Easement instrument and the Water Line Easement. The Directors then deferred further discussion of this matter to a future meeting of the Board.

## **Arbitrage Rebate and Project Fund Yield Restriction Compliance Service Program**

Mr. Yale submitted to and reviewed with the Board the Arbitrage Rebate and Project Fund Yield Restriction Compliance Service Program Review (the "Review") dated 26 January 2018 prepared by Arbitrage Compliance Specialists, Inc. ("ACSI") in connection with its review of the District's (1) Series 2010 Refunding Bonds; (2) Series 2012 Refunding Bonds; (3) Series 2014 Bonds; and (4) Series 2015 Refunding Bonds. A copy of the Review is attached hereto as an exhibit to these minutes. Mr. Yale noted that according to the Review, the Series 2010 Refunding Bonds and Series 2012 Refunding Bonds would be subject to arbitrage rebate requirements. The Series 2014 Bonds and Series 2015 Refunding Bonds both qualified for the Small Issuer Requirement Exception to arbitrage rebate requirements, he told the Board. Mr. Yale then reported that ACSI determined that the Series 2014 Bonds were subject to yield restriction requirements. The Series 2010 Refunding Bonds, Series 2012 Refunding Bonds, and Series 2015 Refunding Bonds are not subject to yield restriction, he continued, and ACSI has determined that no further yield restriction reports are required for these particular bond issues. A discussion ensued regarding the yield restriction requirements for the Series 2014 Bonds. Mr. Yale noted that according to the Review, the project funds associated with the Series 2014 Bonds were not spent below the minor portion before 12 February 2017, which date is the end of the Temporary Period. He continued that the unspent capital project funds for the Series 2014 Bonds (the "Surplus Funds") as of 12 February 2017 totaled \$540,379.31. Mr. Yale reviewed with the Board a note from Doug Pahnke of ACSI in which Mr. Pahnke recommended that the balance of the Surplus Funds be spent below \$100,000.00. A copy of the note is attached hereto as an exhibit to these minutes. The Directors discussed the possibility of using the Surplus Funds to pay the cost for the relocation of the District's 12-inch water line and 10-inch sanitary sewer force main (the "District Lines") that are mounted on the side of the Clay Road Bridge over Bear Creek in the District. The Directors then deferred further discussion regarding the possible use of the Surplus Funds to a future meeting of the Board.

## **Proposed Website for the District**

Next, the Board briefly discussed the proposals (the "Proposals") for the establishment and hosting of an internet website for the District (the "Website") as submitted in December 2017 by Off Cinco and Triton Consulting Group ("Triton"). Mr. Yale reported that the District's Attorney, in response to a request from Director Levenson, had obtained a Proposal for the Website from Don Dulin of MyWaterBoard.com. He distributed to the Board copies of the Proposal from MyWaterBoard.com, a copy of which is attached hereto as an exhibit. Mr. Yale then submitted to and reviewed with the Board a memorandum from the District's Attorney listing the items and information that (1) are required to be posted on the Website; and (2) may be posted on the Website at the discretion of the Board. A copy of the memorandum is attached hereto as an exhibit to these minutes. The Directors then deferred further discussion regarding the Website and the Proposals to a future meeting of the Board.

## **Power Supply Issues / Public Power Pool**

The Directors next discussed matters pertaining to the aggregate purchase of electricity under the auspices of the Public Power Pool ("P3"). Mr. Yale informed the Board that P3 at this time was accepting nominations for individuals to serve as directors of P3 (the "P3 Directors"). He noted that P3 was seeking nominees for all five positions on the P3 board of directors (the "P3 Board"). Mr. Yale stated that Director Deaton had expressed his desire to be nominated to serve another term as a P3 Director. He then submitted for the Board's approval a letter from the District to P3 nominating Clay Deaton of Rolling Creek Utility District for election to the P3 Board (the "Nomination Letter").

After discussion, upon a motion duly made and seconded, the Board voted unanimously to (1) nominate Director Deaton for election to the P3 Board; (2) authorize Director Shapiro to execute the Nomination Letter; and (3) authorize the District's Attorney to transmit the Nomination Letter to P3. A copy of the Nomination Letter is attached hereto as an exhibit to these minutes.

## **Renewal of Insurance Coverage**

Next, the Board discussed matters relating to the renewal of the District's insurance policies (the "Insurance Policies"). Mr. Yale informed the Board that the current policy term for the Insurance Policies would expire on 1 May 2018. He reviewed with the Board a table prepared by the District's Attorney that lists the proposals for the renewal of the Insurance Policies (the "Insurance Proposals") as accepted by the Board during the period of 2005 through 2017. A copy of the table is attached hereto as an exhibit to these minutes. After discussion, the Board directed the District's Attorney to solicit an Insurance Proposal from HARCO Insurance Services.

## **Resolution Establishing Additional Office and Meeting Place Outside the Boundaries of the District**

Next, Mr. Yale submitted for the Board's review and approval a RESOLUTION ESTABLISHING ADDITIONAL OFFICE AND MEETING PLACES OUTSIDE THE BOUNDARIES OF THE DISTRICT. He explained to the Board that later this year the offices of Coats Rose, P.C. would be located at 9 Greenway Plaza, Suite 1000, Houston, Texas 77046. He explained further that the Resolution also designates (1) the Boardroom located between 8 and 12 Greenway Plaza, Houston, Texas 77046; (2) the Café Express at 3800 Southwest Freeway #124, Houston, Texas 77027; and (3) Clay's Restaurant at 17717 Clay Road, Houston, Texas 77084 as additional meeting places of the Board outside the boundaries of the District.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to adopt the Resolution, a copy of which is attached hereto and shall be considered to be a part of these minutes.

## **Engineer's Report**

Next, Mr. Haan reviewed the Engineer's Report with the Board. A copy of the Engineer's Report is attached hereto as an exhibit to these minutes.

## **Proposed Relocation of Water Line and Sanitary Sewer Force Main on Clay Road Bridge**

The Board discussed matters relating to the proposed relocation of the District's 12-inch water line and 10-inch sanitary sewer force main (the "District Lines") that are mounted on the side of the Clay Road Bridge over Bear Creek in the District (the "Bridge") pursuant to the Interlocal Agreement dated 3 May 2017 between the District and Harris County (the "County") in connection with the construction contract between the County and WadeCon/Menade, Inc. ("WadeCon") for the widening of Clay Road and the Bridge. Mr. Haan reported that WadeCon had completed the installation of the permanent District Lines on the new Bridge deck. He added that the results of the pressure testing and bacteriological testing on the District's water line had been provided the District's Engineer.

## **Wastewater Treatment Plant / Proposed Expansion**

Next, the Board discussed the contract between the District and T&C Construction, Ltd. (called "T&C") for construction of the 200,000 gallons-per-day package plant Train 3 Section (the "Plant Expansion") of the District's Wastewater Treatment Plant (the "Plant"). Mr. Haan reported that the Train 3 Section for the Plant Expansion had been delivered to the Plant site. He noted that T&C was installing the piping and stairs on the Train 3 Section. Mr. Haan added that T&C expects the Train 3 Section to be in service by the end of this month.

Mr. Haan then reported that T&C had submitted Pay Estimate No. 3 in the amount of \$195,210.00; and Pay Estimate No. 4 in the amount of \$41,679.90 in connection with the Plant Expansion project. Copies of Pay Estimate No. 3 and Pay Estimate No. 4 are attached hereto as exhibits to these minutes. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the payment of Pay Estimate No. 3 and Pay Estimate No. 4 as described above.

## **Water, Sanitary Sewer, and Drainage Facilities to Serve Grand Oaks Subdivision, Section 5**

The Directors then discussed the contract between Woodmere and Clearwater Utilities, Inc. ("Clearwater") for the construction of water, sanitary sewer, and drainage facilities to serve Grand Oaks Subdivision, Section 5 (the "Section 5 Utilities"). Mr. Haan reported that Clearwater had completed the work on the Section 5 Utilities and was awaiting the inspection of same by the County. He added that Clearwater had submitted Pay Estimate No. 3 in the amount of \$72,234.11 in connection with the Section 5 Utilities. After discussion, upon a motion duly made and seconded, the Board voted

unanimously to authorize payment of Pay Estimate No. 3 on the Section 5 Utilities project.

### **Water, Sanitary Sewer, and Drainage Facilities to Serve Grand Oaks Subdivision, Section 6**

The Directors then discussed the contract between Woodmere and Clearwater for the construction of water, sanitary sewer, and drainage facilities to serve Grand Oaks Subdivision, Section 6 (the "Section 6 Utilities"). Mr. Haan reported that Clearwater was complete with all work on the Section 6 Utilities project with the exception of the Stage 2 storm sewer inlets (the "Inlets"). Clearwater anticipates that the Inlets will be completed by the first week March 2018, he told the Board. Mr. Haan then reported that Clearwater had submitted Pay Estimate No. 1 in the amount of \$219,938.13 in connection with the Section 6 Utilities. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize payment of Pay Estimate No. 1 on the Section 6 Utilities project.

### **Wastewater Discharge Permit Renewal**

Then Mr. Haan discussed the status of the application (the "Application") to the Texas Commission on Environmental Quality (the "Commission") for the renewal of the District's discharge permit (the "Permit"). He reported that the first public notice in connection with the Application was published on 21 January 2018. Mr. Haan added that LJA anticipated receipt of the draft Permit in early March 2018.

### **Amesbury Park Subdivision / Storm Sewer Outfall / Proposed Flap Gate**

Next, the Board discussed the proposed installation of a flap gate (the "Flap Gate") on the 10-inch storm sewer outfall (the "Outfall") through which storm water drains from Amesbury Park Subdivision ("Amesbury Park") into Bear Creek in order to prevent the possible backflow of storm water from Bear Creek into Amesbury Park under certain conditions. Mr. Haan reported that Harris County Flood Control District had requested that the District provide an all-weather access road to the Bear Creek channel high-bank at the Flap Gate site (the "Access Road"). He noted that with the addition of the Access Road to the plans for the Flap Gate project, the estimated cost for the Flap Gate project would possibly exceed \$75,000. Accordingly, he continued, the District would be required to advertise for bids on the Flap Gate project. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Engineer to advertise for bids on the Flap Gate project, including the Access Road.

### **Request for Service / JTR Constructors, Inc.**

The Directors then discussed the request from JTR Constructors, Inc. ("JTR"), for water and sanitary sewer service to a tract located at 18484 Clay Road in the District

(the "JTR Tract"). Mr. Haan reported that the District's Engineer expected JTR to submit a written request for service to the JTR Tract in the near future.

### **5.32-Acre Tract on Clay Road / Harris County**

The Board next discussed matters relating to the possible development by the County of two tracts in the District totaling 5.32 acres (the "County Tracts") that are located on Clay Road, west of the Westlake RV Resort. Mr. Haan recalled that the District's Engineer had provided the Harris County Public Infrastructure Department with a letter offering no objection to the proposed use of the County Tracts as a future County Park and confirming that the District has sufficient water and wastewater treatment capacity to serve the proposed County Park.

Then, after review, upon a motion duly made and seconded, the Board voted unanimously to accept the Engineer's Report.

### **Operations Report**

Ms. Bonilla-Odums distributed the Operations Report for the Board's consideration. She reported that the District had produced 235,000 gallons of water from its own wells and had purchased 9,363,000 gallons of water from the Authority during the period ending 5 January 2018, with an accountability rate of 98.5%. Ms. Bonilla-Odums reported that the District has 1,227 active connections. She informed the Board that no residential connections were installed during January 2018. She noted that the District's Wastewater Treatment Plant (the "Plant") operated with its average level of flow at 58% of its rated capacity during the reporting period.

Ms. Bonilla-Odums then reviewed with the Board (1) the Major Expenses Maintenance Summary for the District's water distribution and sanitary sewer systems; and (2) the Major Sewer Plant Maintenance Summary for the Plant for January 2018, copies of which are included with the Operations Report.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Operations Report. A copy of the Operations Report is attached to these minutes as an exhibit.

### **Water Plant No. 2**

Ms. Bonilla-Odums reported that a jockey pump at the District's Water Plant No. 2 (the "Jockey Pump") had gone out of service. She stated that the District's Operator recommended the replacement of the Jockey Pump at an estimated cost of \$8,533. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Operator to proceed with the replacement of the Jockey Pump.

## **Wastewater Treatment Plant**

Next, Ms. Bonilla-Odums reported that the check valve on lift pump No. 1 in the lift station at the Plant (the "Check Valve") had gone out of service. She stated that the District's Operator recommended the replacement of the Check Valve at an estimated cost of \$2,800. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Operator to proceed with the replacement of the Check Valve.

## **Storm Sewer System / Cleaning and Televised Inspection**

Then Ms. Bonilla-Odums reported on the status of the flushing, cleaning, and televised inspection of certain portions of the District's storm sewer system (the "Cleaning") by Magna-Flow Environmental, Inc. ("Magna-Flow") as authorized at the Board's meeting on 6 December 2017. She informed the Board that Magna-Flow had completed (1) the cleaning of the storm sewer system serving Amesbury Park up to the Outfall; and (2) the televised inspection on approximately 3,000 linear feet of the storm sewer lines in Amesbury Park. Mr. Haan reported that Magna-Flow had performed a "lamp" inspection of the storm sewer system serving the Grand Oaks Subdivision and had determined that there were only minimal obstructions in same.

## **Termination of Service**

Ms. Bonilla-Odums then requested that the Board authorize termination of services to the accounts delinquent in the payment of invoices from the District for water and sewer services. A copy of the Termination Letter list is included with the Operations Report. Ms. Bonilla-Odums said that all of the accounts on the list had been provided with the required notifications pursuant to the District's Consolidated Rate Order. She noted that 68 letters had been sent out with a due date of 11 February 2018. The Board observed that there were no persons present to protest their billings from the District. Upon a motion duly made and seconded, the Board voted unanimously to authorize termination of services to the accounts that remain unpaid on the deadline date.

## **Developer's Report**

Next, Mr. Rue presented a brief report on development in Grand Oaks Subdivision ("Grand Oaks"). He informed the Board that during January 2018 there had been two sales and three closings in Grand Oaks.

Mr. Patel then informed the Board that Richfield was planning to participate with Woodmere on the cost to construct a storm sewer system to serve Grand Oaks, Section 6 (the "Section 6 Storm Sewer"). He expressed his desire for the District to enter into a development and financing agreement with Woodmere and Richfield under which Richfield would be reimbursed for its share of eligible development expenses relating to the construction of the Section 6 Storm Sewer. Mr. Yale expressed his view that the District would reimburse Woodmere for its eligible development costs related to the

development of Grand Oaks pursuant to the Development and Financing Agreement between the District and Woodmere dated 21 October 2016, after which time Richfield could seek reimbursement from Woodmere for its share of any eligible development costs relating to the Section 6 Storm Sewer. Directors Shapiro and Deaton expressed their view that the District should not intervene in or become involved with the business relationship between Woodmere and Richfield.

Then, after discussion, upon a motion duly made and seconded, the Board voted unanimously to accept the Developer's Report.

### **Attorney's Report**

Mr. Yale presented the Attorney's Report.

### **Continuing Disclosure**

Mr. Yale reported that the District's Attorney had submitted the necessary materials to fulfill the continuing disclosure requirements of the Securities and Exchange Commission ("SEC") pursuant to SEC Rule 15c2-12 prior to the deadline of 31 January 2018.

Then, after review, upon a motion duly made and seconded, the Board voted unanimously to accept the Attorney's Report.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors

SEAL

Rolling Creek Utility District  
Meeting of 7 February 2018  
Attachments

1. Security Patrol Report;
2. Tax Assessor/Collector's Report;
3. RESOLUTION CONCERNING EXEMPTION OF RESIDENCE HOMESTEADS FROM TAXATION;
4. Certificate of Board Action / 20% charge on delinquent taxes;
5. Bookkeeper's Report;
6. Solid Waste Collection Report;
7. Coats Rose memo / WHCRWA;
8. Letter from Heidaker Land Services, Inc.;
9. Arbitrage Rebate and Project Fund Yield Restriction Compliance Service Program Review;
10. Note from ACSI;
11. Proposal from MyWaterBoard.com;
12. Coats Rose memo / items to be posted on website;
13. Nomination Letter to P3;
14. Table / previous insurance proposals;
15. RESOLUTION ESTABLISHING ADDITIONAL OFFICE AND MEETING PLACES OUTSIDE THE BOUNDARIES OF THE DISTRICT;
16. Engineer's Report;
17. Pay Estimate No. 3 / WWTP Phase 3 Expansion;
18. Pay Estimate No. 4 / WWTP Phase 3 Expansion; and
19. Operations Report.