

**ROLLING CREEK UTILITY DISTRICT
OF
HARRIS COUNTY, TEXAS**

TO: THE BOARD OF DIRECTORS OF ROLLING CREEK UTILITY DISTRICT OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Rolling Creek Utility District will hold a **special meeting**, open to the public, on **WEDNESDAY, 2 MAY 2018, at 12:30 p.m., at 4203 Grand Sunnyview Lane, Houston, Texas**, inside the boundaries of the District, to consider and act upon the following matters:

1. Minutes of the Board of Directors meeting of 4 April 2018;
2. Questions and comments from the public;
3. Security Patrol Report (Harris County Sheriff's Department);
4. Tax Assessor/Collector's Report, including:
 - (a) approve payments from the District's tax account;
 - (b) review status of collection of delinquent taxes, penalties, and interest; consider actions regarding delinquent accounts;
5. Bookkeeper's Report, including:
 - (a) authorize payment of the bills of the District;
 - (b) review investment report;
 - (c) amend Operating Budget for FYE 7/31/18, as needed;
6. Old business, including:
 - (a) review of solid waste collection services (expiration – 12/31/2019; 60 day notice);
 - (b) review actions of West Harris County Regional Water Authority, including request for Amendment of Easement (construction of water line project);
 - (c) status of website for the District and authorize actions deemed necessary;
 - (d) adopt Resolution Authorizing Use of Surplus Funds (water line relocation project);
 - (e) discuss proposed sale of bonds and authorize actions deemed necessary, including:
 - (1) authorize preparation of Bond Application Report;
 - (2) discuss possible sale of Bond Anticipation Note for the District;
7. New business, including engage Auditor to prepare Annual Financial Report for the District for fiscal year ending 7/31/2018;
8. Engineer's Report, including:
 - (a) status of contract for Wastewater Treatment Plant Expansion (Train 3) (T&C Construction, Ltd.) and authorize actions deemed necessary;
 - (b) status of conversion of Water Well No. 2 to vertical turbine pump motor (C & C Water Services, LLC) and authorize actions deemed necessary;

- (c) status of contract for construction of water, sanitary sewer, and drainage facilities to serve Grand Oaks Subdivision, Section 5 (Clearwater Utilities, Inc.) and authorize actions deemed necessary;
- (d) discuss renewal of wastewater discharge permit (expires 5/1/18) and authorize actions deemed necessary
- (e) review proposals and award contract for construction of flap-gate on storm sewer outfall for Amesbury Park Subdivision
- (f) discuss requests for service, including:
 - (1) 18484 Clay Road (JTR Construction);
 - (2) 5.32-acre tract on Clay Road (Harris County);

9. Operator's Report, including:

- (a) report on operation of the District's facilities;
- (b) discuss and authorize any repairs or other work by the Operator deemed necessary;
- (c) report regarding status of sanitary sewer overflows, permit violations, and/or insurance claims;
- (d) review termination list and authorize disconnection of service to delinquent accounts;
- (e) approval for writing off certain uncollectible accounts;
- (f) discuss condition of Wastewater Treatment Plant and authorize actions deemed necessary;
- (g) status of cleaning and televised inspection of storm sewer lines (Magna-Flow Environmental, Inc.) and authorize actions deemed necessary;
- (h) status of annual update to TCEQ Homeland Security Contacts List;
- (i) review and approve 2017 Drinking Water Quality Report;
- (j) inspection of the District and the District's facilities, and authorize actions deemed necessary;

10. Developer's Report;

11. Attorney's Report, including authorize action regarding Director Lots;

12. Executive Session, pursuant to Open Meetings Act, Section 551.071, Government Code, if needed;

13. Action on items discussed in executive session; and

14. Such other matters as may come before the Board.

William D. Yale III

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