

**ROLLING CREEK UTILITY DISTRICT
OF
HARRIS COUNTY, TEXAS**

TO: THE BOARD OF DIRECTORS OF ROLLING CREEK UTILITY DISTRICT OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:


Notice is hereby given that the Board of Directors of Rolling Creek Utility District will hold a **special meeting**, open to the public, on **TUESDAY, 8 JANUARY 2019, at 12:30 p.m.**, at the offices of Coats Rose, P.C., **9 Greenway Plaza Suite 1000, Houston, Texas**, outside the boundaries of the District, to consider and act upon the following matters:

1. Minutes of the Board of Directors meeting of 5 December 2018;
2. Questions and comments from the public;
3. Security Patrol Report (Harris County Sheriff's Department) including discuss renewal of Security Service Contract and authorize actions deemed necessary;
4. Tax Assessor/Collector's Report, including:
 - (a) approve payments from the District's tax account;
 - (b) review status of collection of delinquent taxes, penalties, and interest; consider actions regarding delinquent accounts;
5. Bookkeeper's Report, including:
 - (a) authorize payment of the bills of the District;
 - (b) review investment report;
6. Old business, including:
 - (a) review of solid waste collection services (expiration – 12/31/2019; 60-day notice);
 - (b) review actions of West Harris County Regional Water Authority;
 - (c) discuss status of website for District (Off Cinco), and authorize actions deemed necessary;
 - (d) discuss proposed sale of Series 2019 Bonds and authorize actions deemed necessary, including:
 - (1) review bids received for the Series 2019 Bonds and consider awarding sale as recommended by the District's Financial Advisor;
 - (2) approve Official Statement for the sale of the Bonds and authorize printing and distribution of same;
 - (3) adopt Order Adopting and Authorizing Execution and Distribution of Official Statement and Ratifying Distribution of Preliminary Official Statement;
 - (4) adopt Resolution Authorizing issuance of the District's bonds;
 - (5) authorize the Board of Directors of the District to execute a General Certificate and various receipts, certificates, and letters in conjunction with the sale and delivery of the Bonds;
 - (6) approve and execute Bond Registrar, Paying Agency, and Transfer Agency Agreement;
 - (7) authorize the District's directors and consultants to complete all matters and take actions incident to the issuance, approval by the Attorney General, sale, delivery, and closing on the Bonds;

- (e) status of Interlocal Agreement for Temporary Right of Entry and Construction Easement regarding access through Lift Station site (3910 Barker-Cypress Road) for Bear Creek dredging project (Harris County) and authorize actions deemed necessary;
- 7. New business;
- 8. Engineer's Report, including:
 - (a) status of contract for Wastewater Treatment Plant Expansion (Train 3) (T&C Construction, Ltd.) and authorize actions deemed necessary;
 - (b) status of contract for construction of flap-gate on storm sewer outfall for Amesbury Park Subdivision (Division III + Constructors, Inc.) and authorize actions deemed necessary;
 - (c) status of contract for construction of water, sanitary sewer, and drainage facilities to serve Grand Oaks Subdivision, Section 6 (Clearwater Utilities, Inc.) and authorize actions deemed necessary;
 - (d) status of contract for clearing and grubbing in Grand Oaks Subdivision, Sections 7, 8, and 9 (Crostex Construction, Inc.), and authorize actions deemed necessary;
 - (e) review bids and award contracts for water, sewer, and drainage facilities to serve Grand Oaks Subdivision, Sections 7, 8, and 9;
 - (f) discuss requests for service, including:
 - (1) 18484 Clay Road (JTR Construction);
 - (2) 5.32-acre tract on Clay Road (Harris County – proposed community center);
- 9. Operator's Report, including:
 - (a) report on operation of the District's facilities;
 - (b) discuss and authorize any repairs or other work by the Operator deemed necessary;
 - (c) report regarding status of sanitary sewer overflows, permit violations, and/or insurance claims;
 - (d) review termination list and authorize disconnection of service to delinquent accounts;
 - (e) approval for writing off certain uncollectible accounts;
 - (f) discussion regarding proposed purchase of an autosampler for Wastewater Treatment Plant and authorize actions deemed necessary;
- 10. Developer's Report;
- 11. Attorney's Report, including:
 - (a) discussion regarding 5/4/19 Directors Election;
 - (b) status of continuing disclosure requirements for the District (due 1/31/19);
 - (c) status of annual filing of eminent domain information with Texas Comptroller (due 2/1/19);
 - (d) authorize action regarding Director Lots;
- 12. Executive Session, pursuant to Open Meetings Act, Section 551.071, Government Code, if needed;
- 13. Action on items discussed in executive session;
- 14. Schedule future meetings as required;

15. Discuss items to be placed on future meeting agendas; and
16. Such other matters as may come before the Board.




William D. Yale, III
Attorney for Rolling Creek Utility District
Coats Rose, P.C.
9 Greenway Plaza, Suite 1000
Houston, Texas 77046

NOTICE: After at least 25 qualified electors are residing in a district, on written request of at least five of those electors, the board shall designate a meeting place and hold meetings within the district if it determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings. On the failure to designate the location of the meeting place within the district, five electors may petition the Texas Commission on Environmental Quality (TCEQ) to designate a location. If it determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ may designate a meeting place inside or outside the district which is reasonably available to the public and require that the meetings be held at such place. After the next election, the board may designate different meeting places, including one located outside the boundaries of the district.